

**Subject:** Re: CCA Release Waiver & Indemnity Agreement  
**From:** Jessica Lall <jlall@ccala.org>  
**Date:** 10/03/2017 04:59 PM  
**To:** Suzanne Holley <sholley@downtownla.com>

SH - pls submit whatever edits you think necessary. We are not going to re draft at this point but are happy to consider feedback. But we will need to get this done by Friday as we are moving on Saturday. We have really tried to go above and beyond - asking for several favors -to make this a smooth transition and hope that we can meet this deadline.

Best,

Jessica  
213-416-7512 (o)

Sent from my iPhone, please excuse brevity and typos.

On Oct 3, 2017, at 4:54 PM, Suzanne Holley <[sholley@downtownla.com](mailto:sholley@downtownla.com)> wrote:

I just heard that Karla is available Friday. We will likely need to redraft the agreement and I think we have some comments on the other language. Then I presume you'd want to have reviewed before signing. Not sure if we can complete by Friday but will do ASAP.

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**From:** Jessica Lall [<mailto:jlall@ccala.org>]  
**Sent:** Tuesday, October 03, 2017 4:45 PM  
**To:** Suzanne Holley  
**Subject:** Re: CCA Release Waiver & Indemnity Agreement

I reached out to Karla. If I am not able  
To join jenn can.

We will still need the signed waiver by Friday.

Best,

Jessica  
213-416-7512 (o)

Sent from my iPhone, please excuse brevity and typos.

On Oct 3, 2017, at 4:43 PM, Suzanne Holley <[sholley@downtownla.com](mailto:sholley@downtownla.com)> wrote:

I completely understand and so does our counsel but I do see his point about us thinking it through now so we avoid it being an issue down the

road.

Thanks.

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**From:** Jessica Lall [<mailto:jlall@ccala.org>]

**Sent:** Tuesday, October 03, 2017 4:37 PM

**To:** Suzanne Holley

**Subject:** Re: CCA Release Waiver & Indemnity Agreement

I'm happy to speak to Karla and try to find a time. This is not something we would have an issue with but is outside of CCA control and is completely dependent on if they lease the space.

Best,

Jessica  
213-416-7512 (o)

Sent from my iPhone, please excuse brevity and typos.

On Oct 3, 2017, at 4:30 PM, Suzanne Holley  
<[sholley@downtownla.com](mailto:sholley@downtownla.com)> wrote:

Jessica,

I spoke with our counsel and he raised the question of what would happen if we did stay in the space after November 30<sup>th</sup>. Our landlord has said that our space will be ready by then but, as you know, delays happen. I do think it would make sense for all of us to talk about that contingency with Barker to make sure we are all on the same page should it come to that. Would you be able to arrange a meeting with the appropriate person? I think it will cut down on any potential going back and forth if all three parties meet.

Thanks.

Suzanne

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**From:** Suzanne Holley

**Sent:** Tuesday, October 03, 2017 2:05 PM

**To:** Jessica Lall; Jennifer Quintero

**Subject:** RE: CCA Release Waiver & Indemnity Agreement

Great - thanks!

Suzanne

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**From:** Jessica Lall [<mailto:jlall@ccala.org>]  
**Sent:** Tuesday, October 03, 2017 2:03 PM  
**To:** Suzanne Holley; Jennifer Quintero  
**Subject:** Re: CCA Release Waiver & Indemnity Agreement

FYI - Karla is waiting for the final blessing on the amendment we will sign - but says the 11/30 date should be no problem.

Jessica Lall  
[jlall@ccala.org](mailto:jlall@ccala.org)  
213-416-7512

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**From:** Suzanne Holley <[sholley@downtownla.com](mailto:sholley@downtownla.com)>  
**Date:** Tuesday, October 3, 2017 at 12:31 PM  
**To:** Jennifer Quintero <[jquintero@ccala.org](mailto:jquintero@ccala.org)>  
**Cc:** Jessica Lall <[jlall@ccala.org](mailto:jlall@ccala.org)>  
**Subject:** RE: CCA Release Waiver & Indemnity Agreement

Thanks Jennifer. We are reviewing and will revert back with comments.

**Suzanne Holley**  
SVP & Chief Operating Officer

[<image001.png>](#)

**Downtown Center Business Improvement District**  
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Web: [DowntownLA.com](http://DowntownLA.com)

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**From:** Jennifer Quintero [<mailto:jquintero@ccala.org>]  
**Sent:** Tuesday, October 03, 2017 11:34 AM  
**To:** Suzanne Holley  
**Cc:** Jessica Lall  
**Subject:** CCA Release Waiver & Indemnity Agreement

Hi Suzanne,  
On behalf of Jessica Lall, find attached the CCA Release Waiver and Indemnity Agreement for your review.

As we are scheduled to make our official office move on Saturday October 7<sup>th</sup>, please send back comments at your

earliest convenience. If good to move forward, please sign the agreement and remit back a partially-executed digital copy for Jessica's signature.

Thank you,

[<image005.png>](#) **Jennifer Quintero**

Administrative Coordinator

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[jquintero@ccala.org](mailto:jquintero@ccala.org)

[ccala.org](http://ccala.org)

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